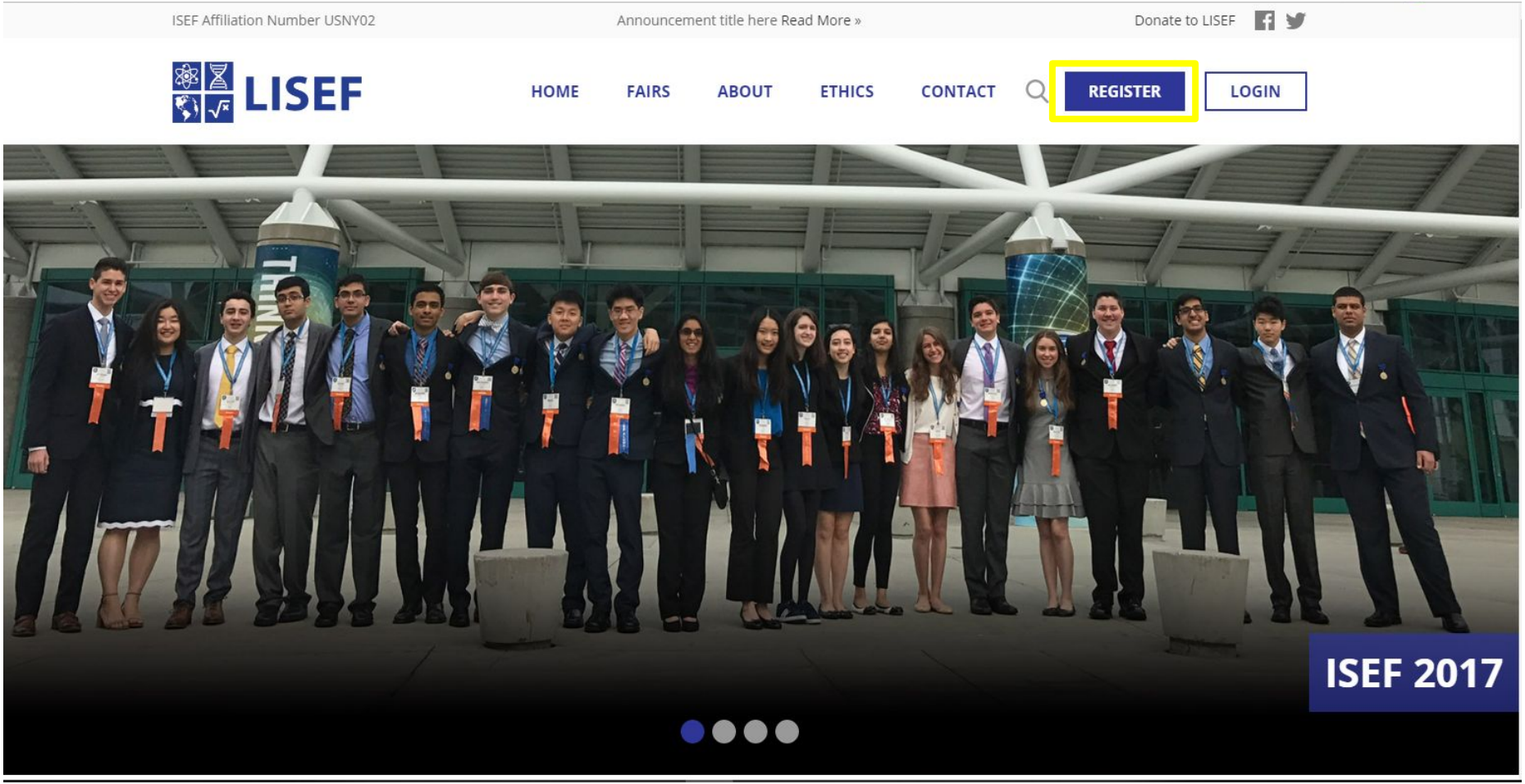
How To Register

LISEF Liaisons Registration 2019-2020

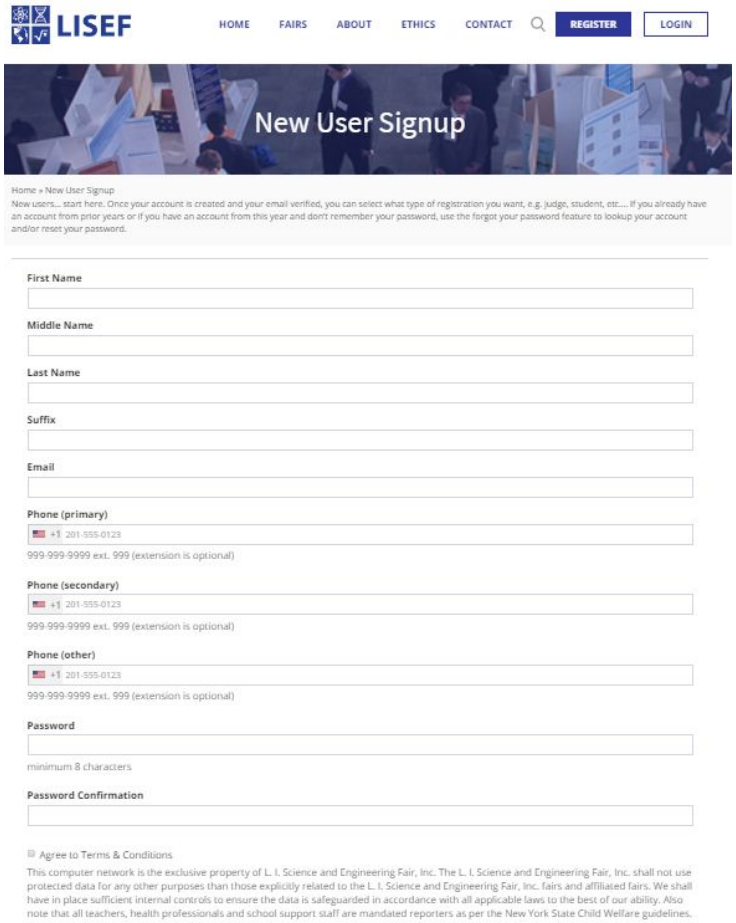
Important LISEF Liaison Deadlines

Open of Registration: October 10, 2019
Editing of all information is acceptable throughout this time frame.
Open of Student Registration: November 1, 2019
Close of Registration: December 3, 2019 at 8:00PM
Certification Deadline: December 5, 2019 at 8:00PM
Deadline to Edit Abstracts: January 29, 2020 at 8:00PM
Deadline to Upload Project PDF: January 29, 2020 at 8:00PM
Deadline to Upload Consent Forms (if needed for your project): January 29, 2020 at 8:00PM

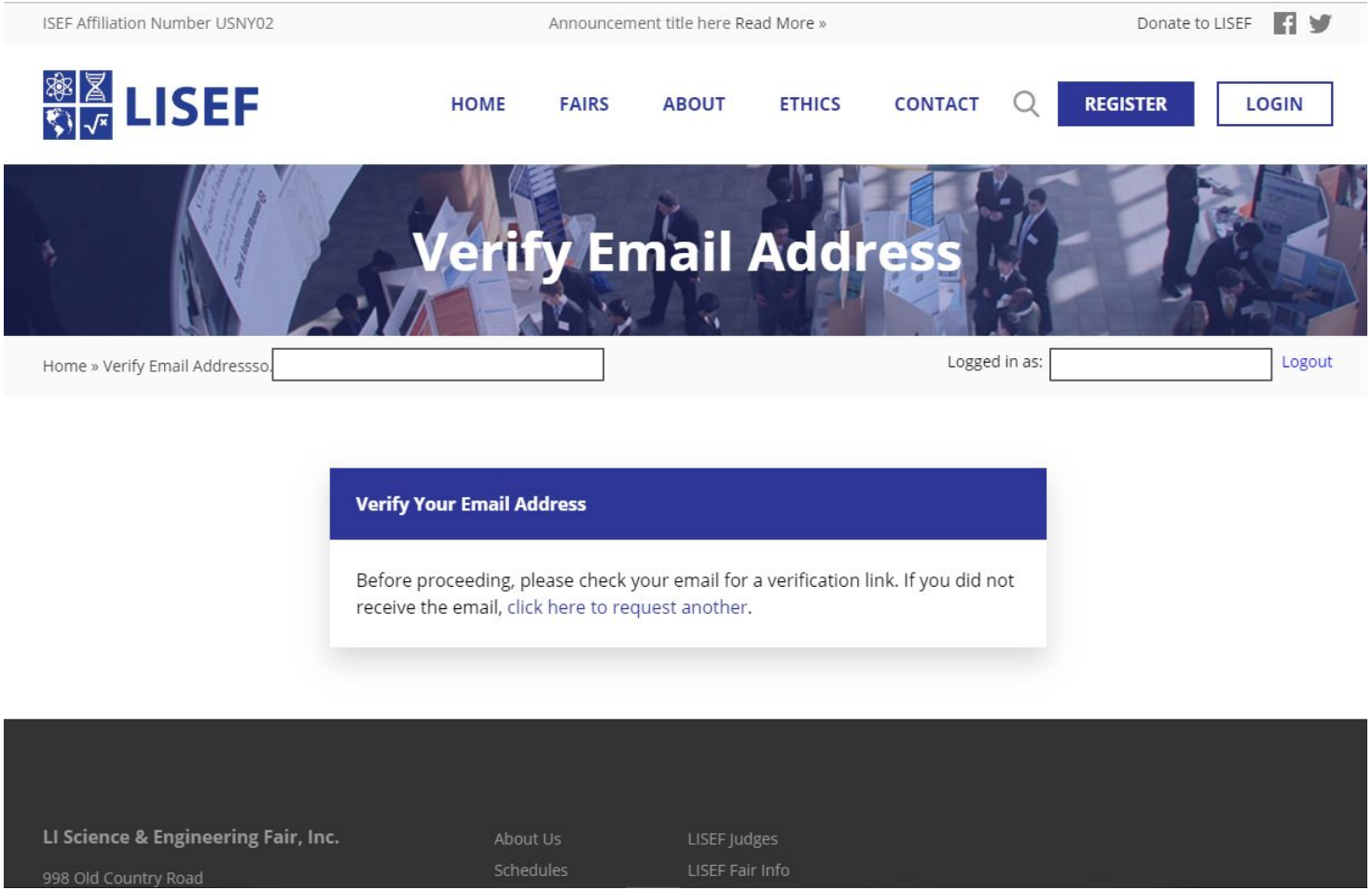
In the top right corner of the website, select “Register” to “Create User“.



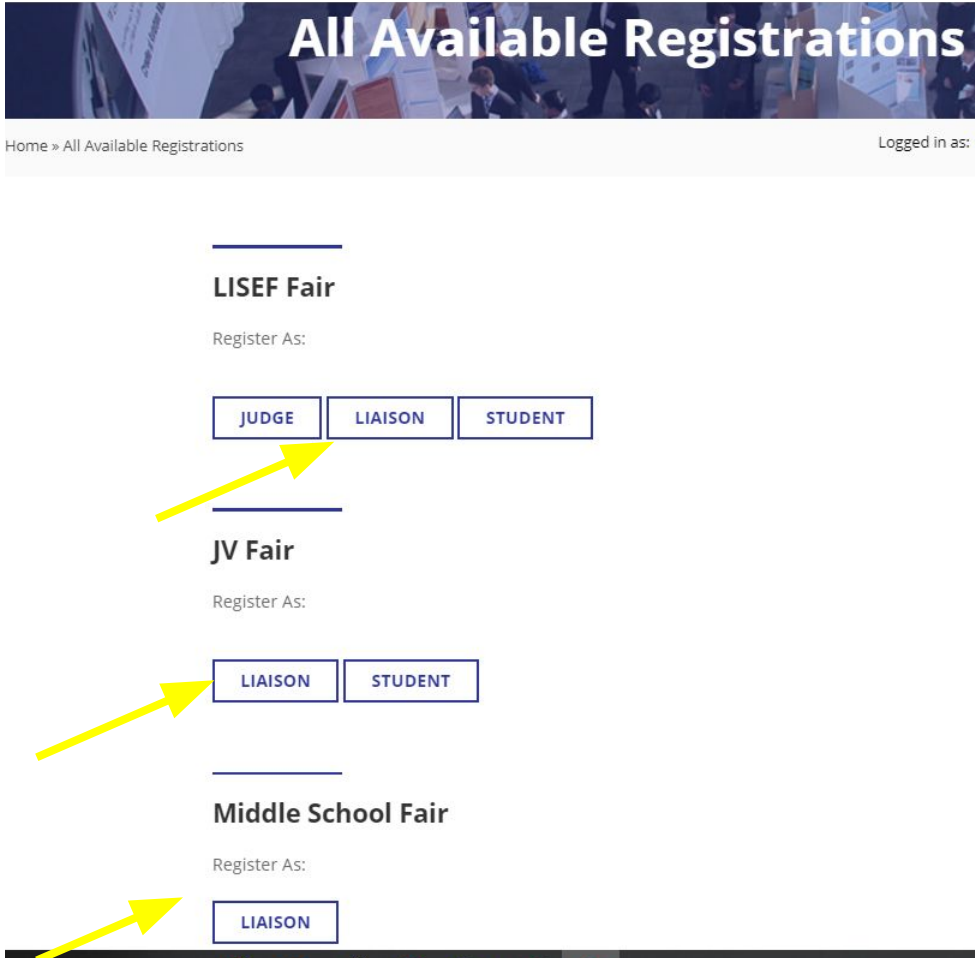
First and Last Name, email address (non-school preferred to avoid getting LISEF emails sent blocked by school firewalls), phone number(s), and a password are required to create an account.



An email will be sent to the user to verify the account.

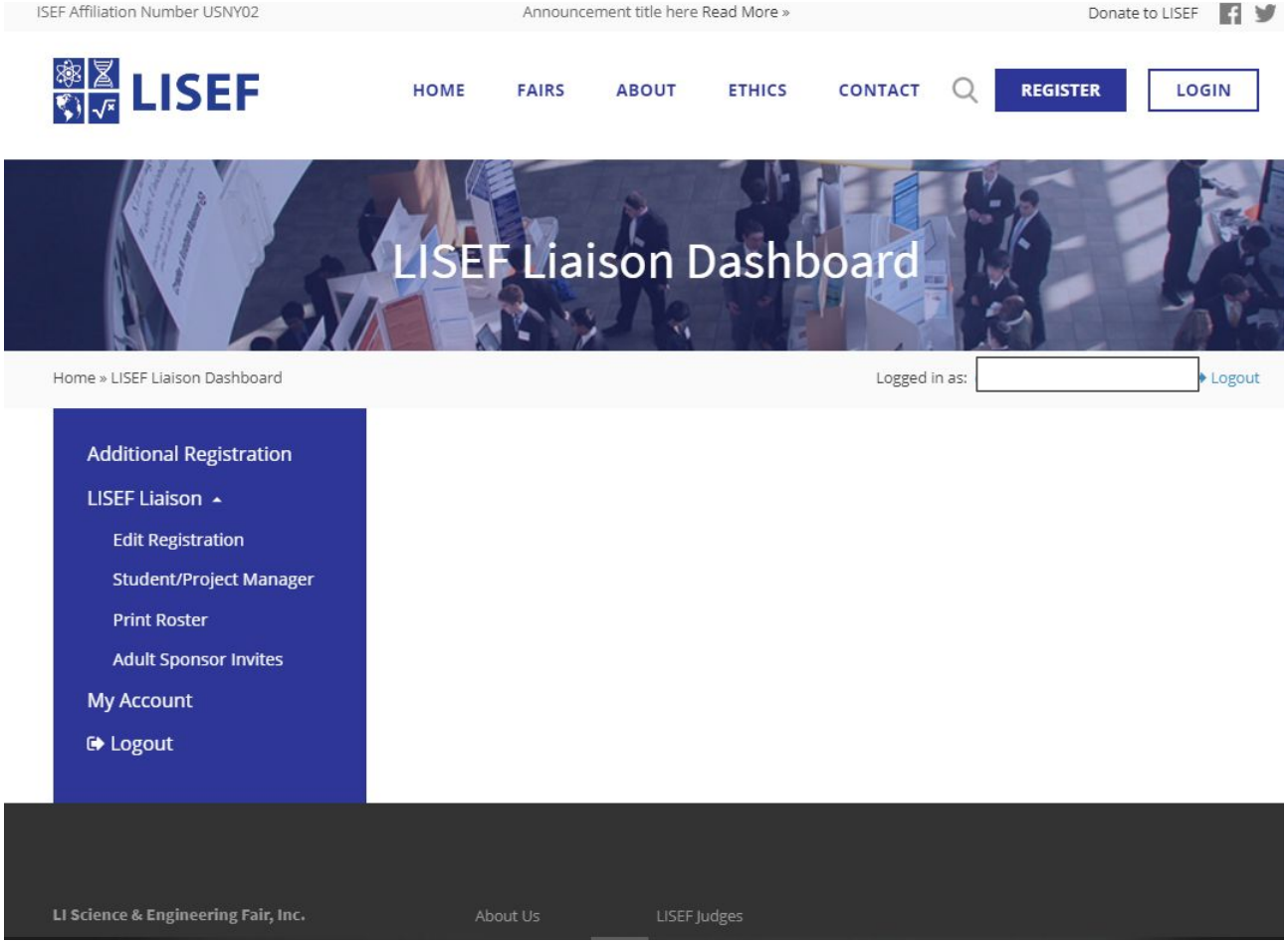


Once your account is verified, you can proceed via the emailed link, or click on “login” on the top right of the website. You will then have the ability to register as liaison, student or LISEF judge.

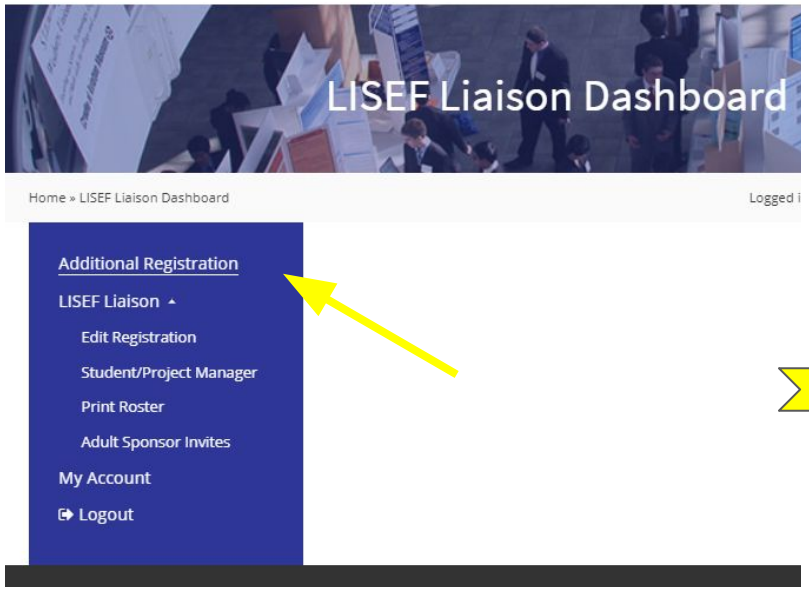


After you make your selection, you will be asked to add school information such as address, accounts payable, IRB/SRC chair, etc.

Liaison Dashboard

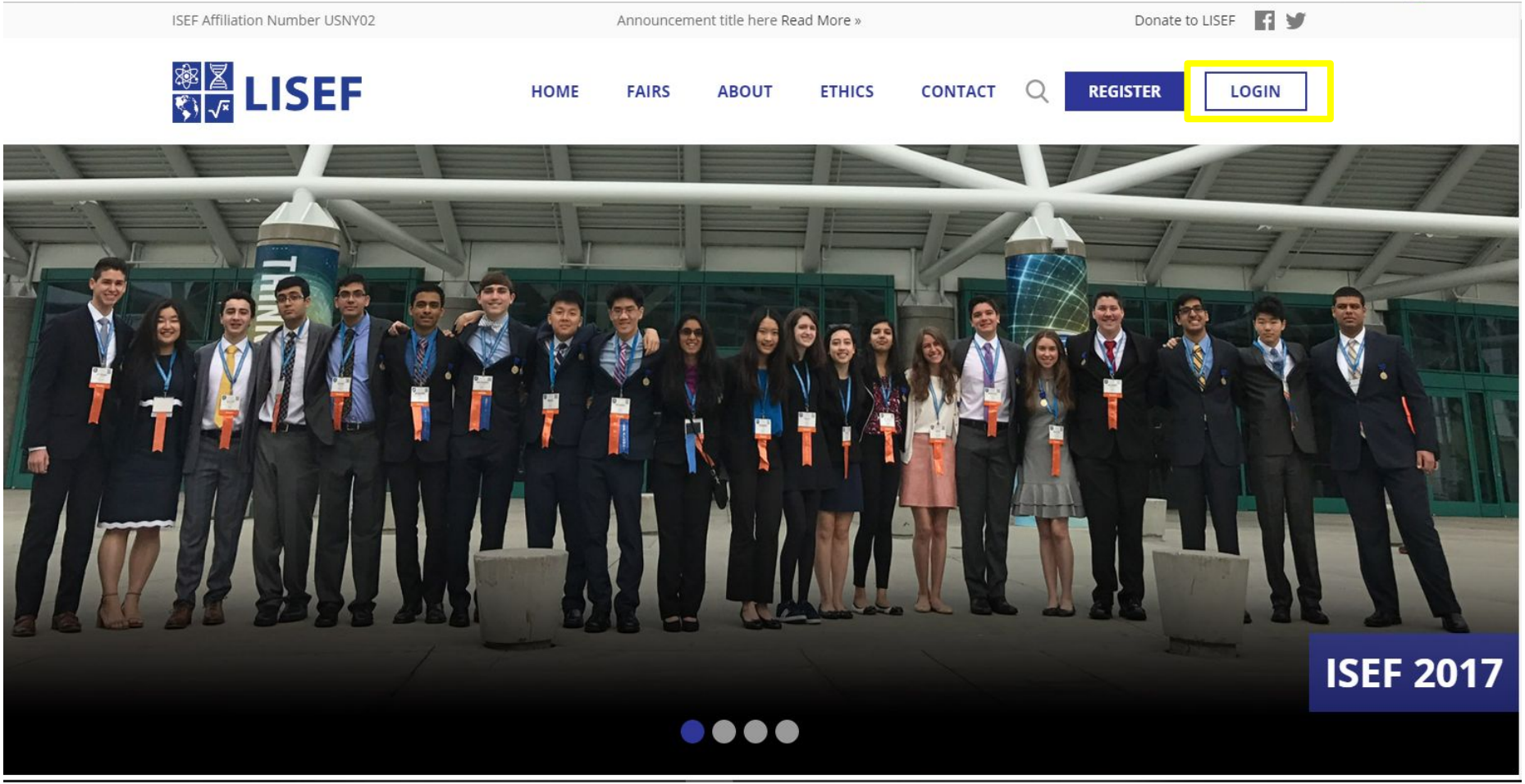


From the dashboard, liaisons can add “additional registrations”. This is where liaisons can add additional LISEF schools, JV schools or Middle Schools IF they serve as the liaison to multiple LISEF affiliated fairs.



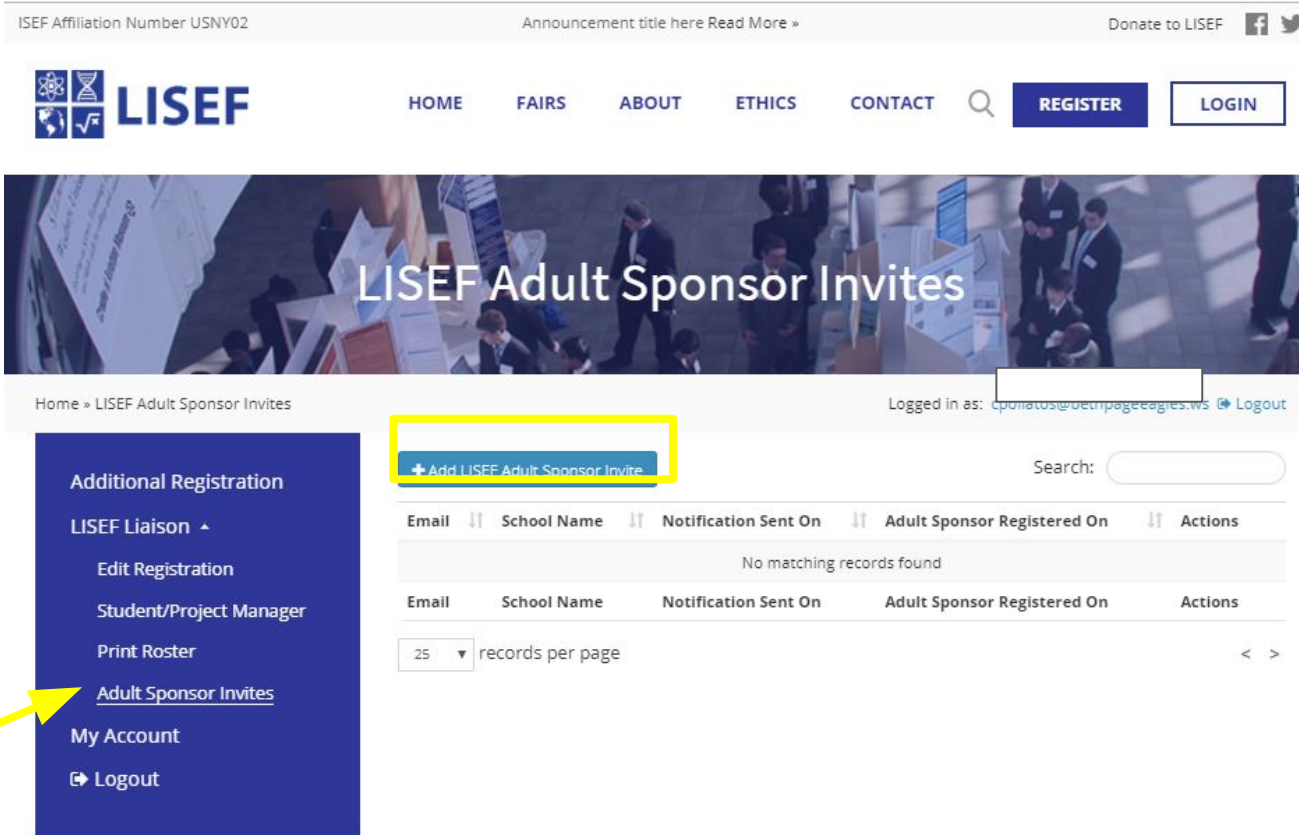
<u>You need to do this for every fair you are the liaison for:</u>
After you make your selection, you will be asked to add school information such as address, accounts payable, IRB/SRC chair, etc.

Reminder for ALL - Once you use “Register” to “Create User“, click “Login” to login to your dashboard.



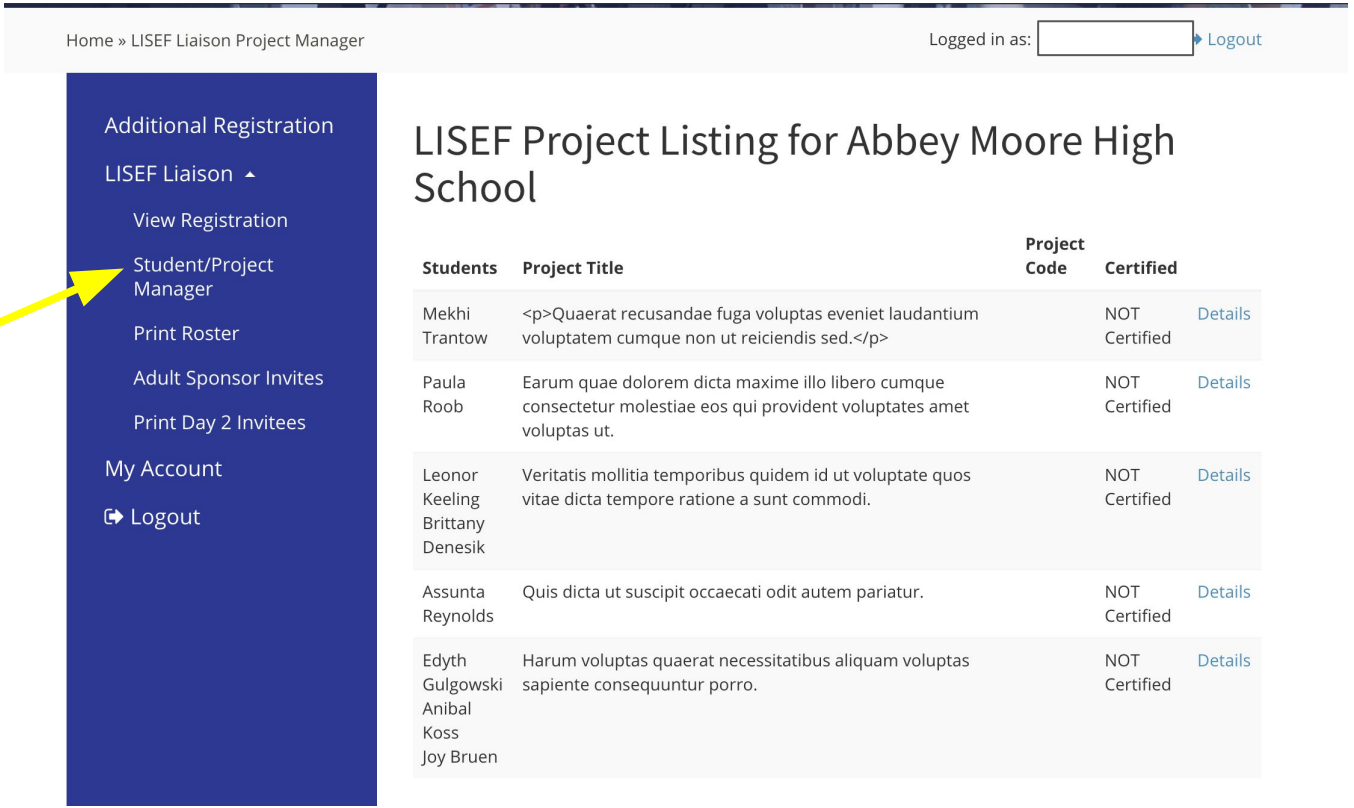
Inviting Additional Adult Sponsors

- Please note - Once you register as a liaison you are also an Adult Sponsor.
  - YOU DO NOT NEED TO ADD YOURSELF AS AN ADULT SPONSOR.



Student/Project Manager

Please Note: All information, including title and abstract were randomly generated, and this is not an actual project.



Check on project registration progress

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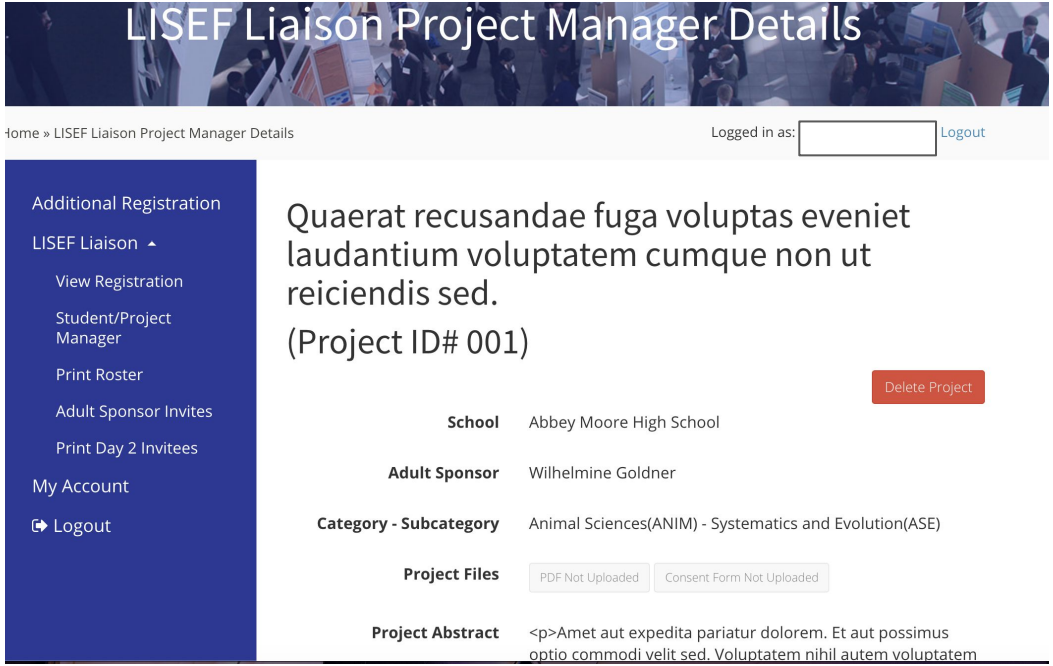

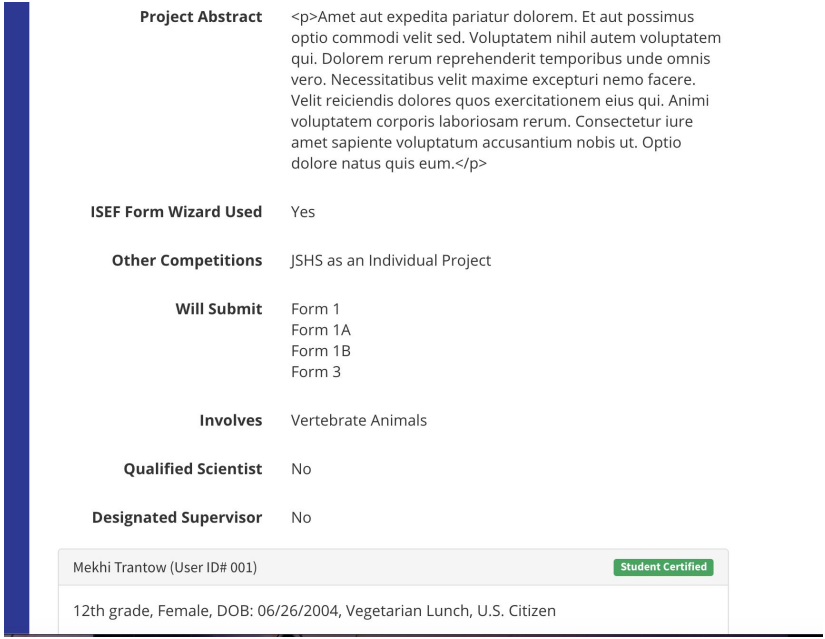

Print Roster (Name change from last year)

Please Note: All information, including title and abstract were randomly generated, and this is not an actual project.

Print Roster

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LISEF.org
LI Science and Engineering Fair, Inc.
The Charles Duggan Long Island Science and Engineering Competition

LISEF Liaison - Registered Information - Printable Format PRINT CLOSE

Matt Tester

Email:
Phone:

Abbey Moore High School (Public)

Address: 3842 Elvie Springs, South Michaela, NY 91774-0096
Principal: Lyric Marquardt, dimitri67@dicki.biz
Payments: Check, 723-523-6020 ext. 7983
Invoices: Jaycee Prohaska, 708-829-0203, alize87@ullrich.org
6959 McClure TrackDanieltown, CO 99108-7090
Local Fair: yes, , Grade(s)

(PROJECT 1 - Certified)

Quaerat recusandae fuga voluptas eveniet laudantium voluptatem cumque non ut reiciendis sed.

(ANIM - ASE) [Project ID 001]

(Lead - Certified) Trantow, Mekhi [User ID 001]
12th grade, Female, DOB: 06/26/2004, Vegetarian Lunch, U.S. Citizen
haag.kenna@example.net, 583-503-7973
12704 Elwin Station Apt. 412, Lake Kieraport, NY 03146

(PROJECT 2 - Certified) Earum quae dolorem dicta maxime illo libero cumque consectetur molestiae eos qui provident voluptates amet voluptas ut. (PHYS - BIP) [Project I

Certification

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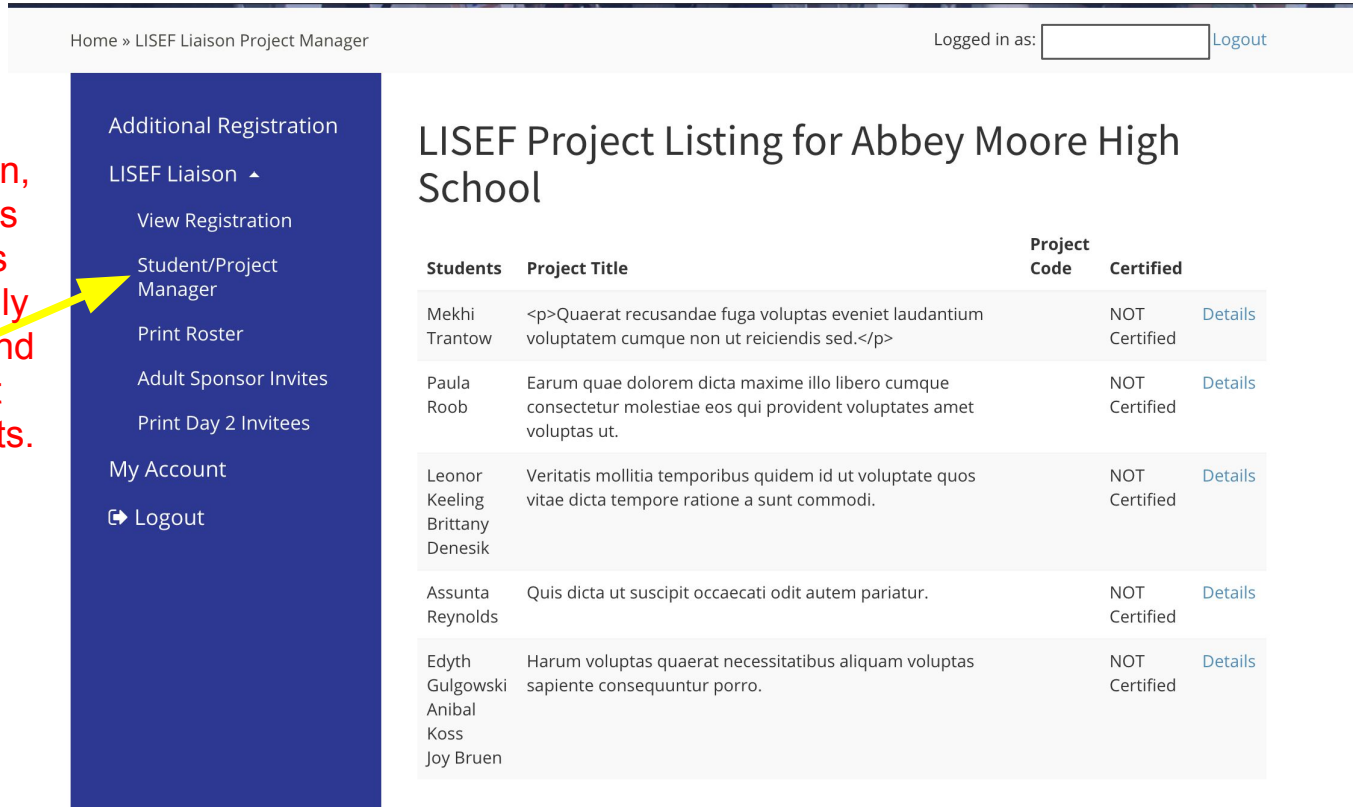

Certification

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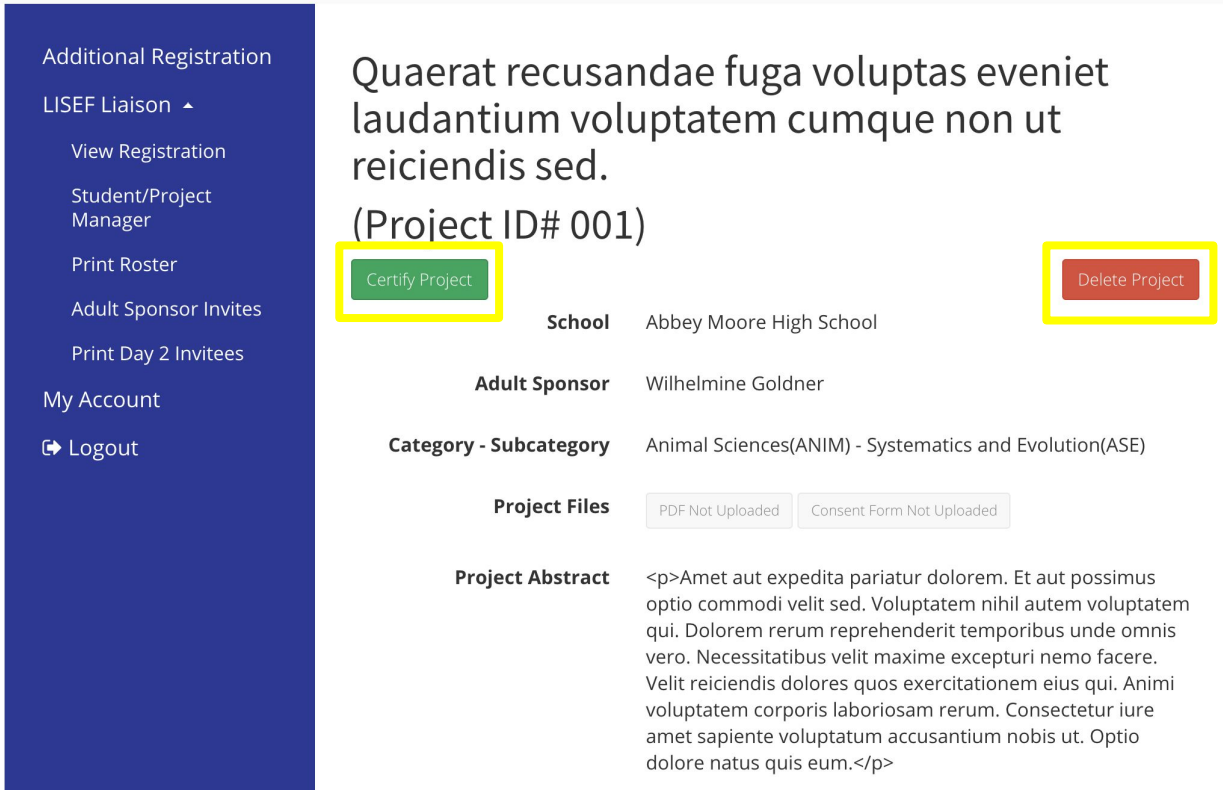

If you are the LISEF and JV liaison for the same school there will also be an option to move the project to the JV fair, as long as the JV fair registration is still open.

Certified

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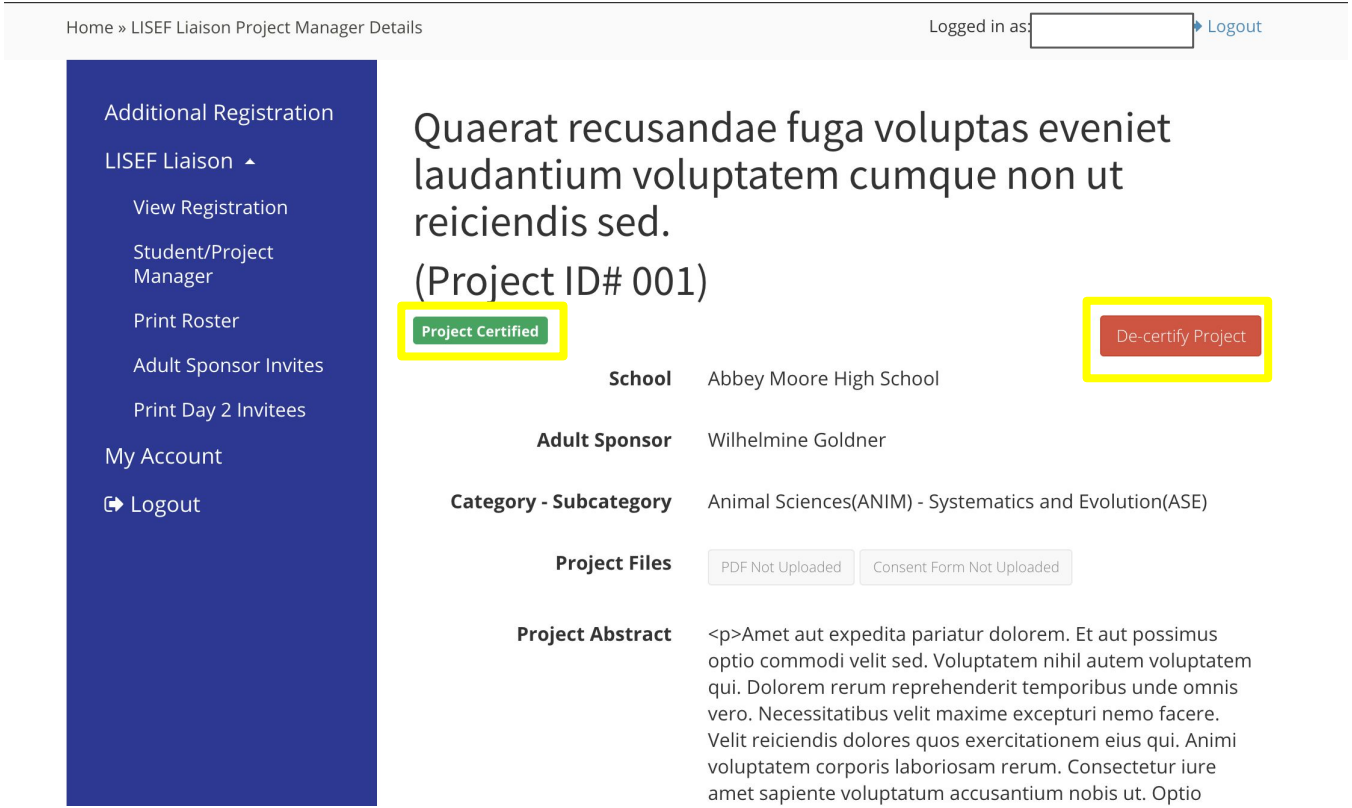

If you are the LISEF and JV liaison for the same school there will also be an option to move the project to the JV fair, as long as the JV fair registration is still open.

Students are certified once project is

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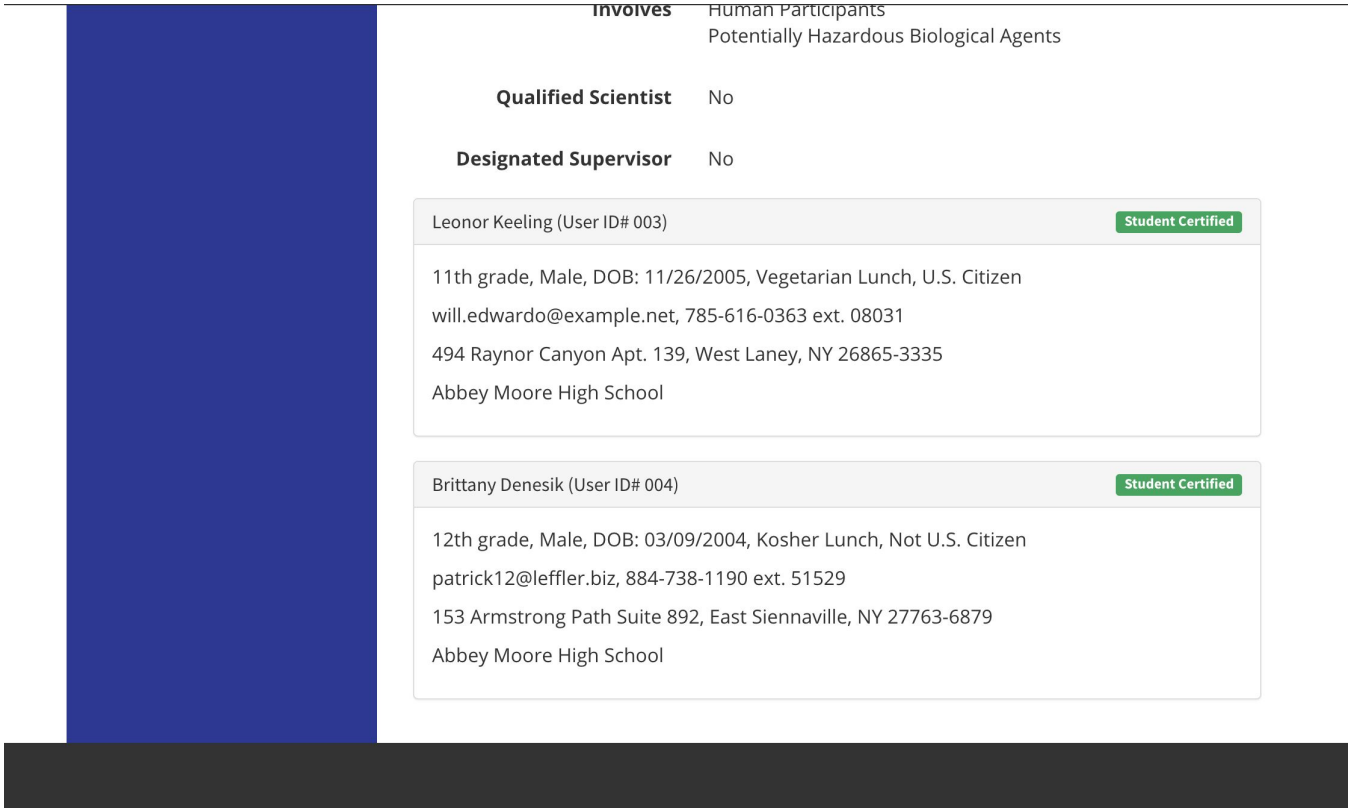

Lottery Slots

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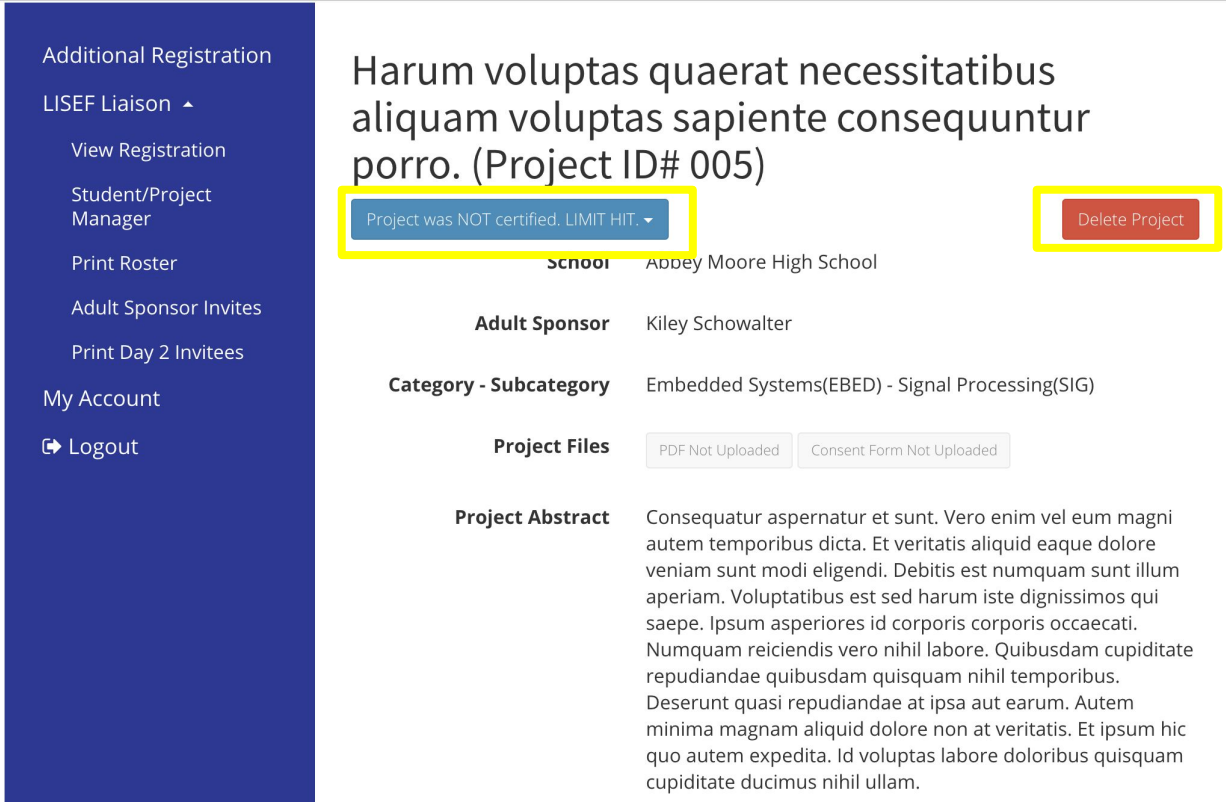

If you are the LISEF and JV liaison for the same school there will also be an option to move the project to the JV fair, as long as the JV fair registration is still open.

Lottery Slots

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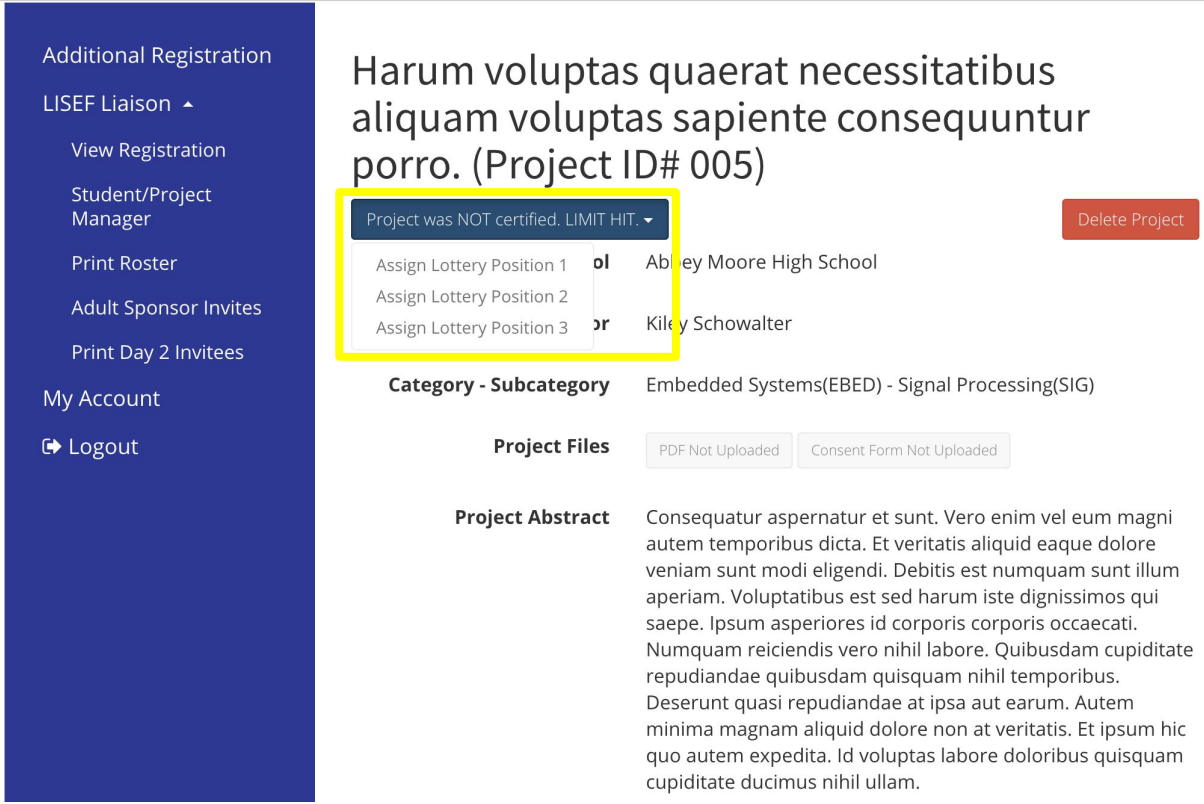

If you are the LISEF and JV liaison for the same school there will also be an option to move the project to the JV fair, as long as the JV fair registration is still open.

Project Uploads

Students can upload anytime once registered. Deadline is AFTER certification. Liaisons can always view.

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If you are the LISEF and JV liaison for the same school there will also be an option to move the project to the JV fair, as long as the JV fair registration is still open.

Print Day 2 Invites

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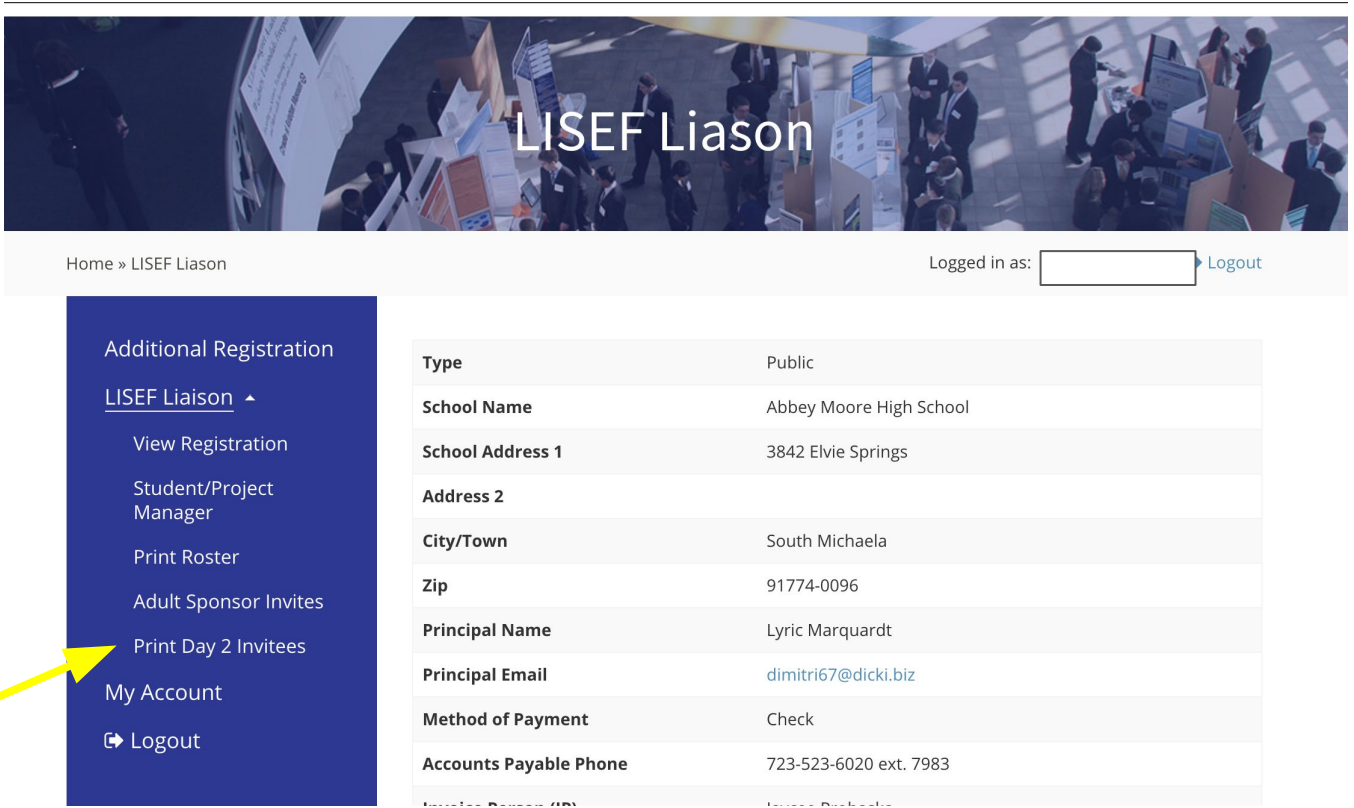

Reminder for LISEF Liaisons

- Students CANNOT register until you register yourself and your school.
- Once you register as a liaison you are also an Adult Sponsor.
  - YOU DO NOT NEED TO ADD YOURSELF AS AN ADULT SPONSOR.
- Students CANNOT complete registration without and Adult Sponsor, so if you need to “Add Adult Sponsors” do so as soon as you register.
- Remember Adult Sponsors CANNOT register on their own. They must be added by the liaison, then they will get an email with a link to register as a AS.
- If you are the liaison for both LISEF and JV - Projects can be moved from LISEF to JV throughout the registration, or certification process. In addition, a project which was designed as a lottery slot, but your school was not awarded that lottery slot, can be moved to JV as long as the JV registration window is still open.