

Project PDF File Upload

- After a project has been registered, the individual/project leader will have the ability to upload a PDF file to be associated with their project. This PDF file can be overwritten by the individual/project leader until the deadline has passed; the deadline this year for the Project PDF Upload is February 4, 2019, 8:00 pm.
- **Student:** All items must be uploaded in ONE file as there will be only ONE upload per project. **No interactive PDF files should be submitted.** To avoid interactive forms, print and then scan as a PDF. Each project must complete this step to be assigned judges. A project without a Project PDF will FAIL to Qualify. No refund will be given.
- The all inclusive Project PDF is a single file that contains the following, in this order:
 1. ISEF Rules Wizard printout, with the individual/team leader's name in upper right-hand corner.
 2. An updated Abstract on the Abstract Form, available on ISEF's website; check the ISEF category that applies (it may be different than your LISEF category). This is an interactive form. Print completed form first, then scan as a PDF before including in upload.
<https://sspcdn.blob.core.windows.net/files/Documents/SEP/ISEF/Resources/Abstracts/22-Categories.pdf>
 3. ALL ISEF and LISEF completed forms/documentation, including the Research Plan/Post Summary. Place your ISEF forms together in the order in which they appear in the ISEF Rule Book.
<https://student.societyforscience.org/intel-isef-forms>
 4. Copy of research paper (5 point penalty from each Round 2 judge's raw score if this is missing from the PDF upload).
 5. A PDF of your final project board.
- The PDF File Upload should NOT contain any of the completed Human Participant Consent Forms. One complete set of completed consents must be brought to Round 1 and submitted at the registration table in a manila envelope with Project Table Number, student name(s) and School in upper right hand corner.
- **The PDF upload is a student responsibility.** If the liaison elects to upload a project's PDF upload, any errors in doing so will be treated as a student error.
- **How to check on your uploaded material and remedy blank forms:** Once logged in, students should go to the upload/download button on their "Welcome" page; If there has been no PDF uploaded, "PDF Not Uploaded" will appear in red. Click on "Choose file," select the PDF file to upload, then click "Upload File." Once the PDF is uploaded "File Successfully Uploaded" will appear in black. At this time a button will appear that says "Download File." Use this button to download and view the file you have uploaded which the LISEF SRC will review. If the file is not to your satisfaction, you can write over that document, by uploading a new file.
 - ***Please note that blank forms, are not acceptable and count as a missing form during the SRC review process. If forms appear blank in the upload, you used an interactive PDF. You must scan any interactive forms and must submit a new upload of the entire set of forms including any forms that needed to be scanned.